
The Deep River Public Library



Policy Type:	Bylaws	Policy Number:	BL-01
Policy Title:	Statement of Authority, Powers and Duties	Initial Policy Approval Date:	June 2020
		Last Review/Revision Date:	
		Year of Next Review:	2022

The Deep River Public Library Board bears legal responsibility for the Deep River Public Library by ensuring that it operates in accordance with the *Public Libraries Act*, R.S.O. 1990, chapter P.44. The purpose of this bylaw is to define the legal authority of the Board.

- 1) The Council of the Town of Deep River established the Deep River Public Library Board by the adoption of municipal bylaw no. 452, *A By-Law to Authorize the Formation of a Public Library*, in accordance with the *Public Libraries Act*, section 3 (1).
- 2) In accordance with the *Public Libraries Act*, section 3 (3), the Library shall be under the management and control of The Deep River Public Library Board, which is a corporation.
- 3) The powers and duties of the Library Board are prescribed in the *Public Libraries Act*. The role of the Library Board is to govern the affairs of the library in accordance with its mission, objectives, and the *Public Libraries Act*. The Board approves policies and employs a Chief Executive Officer, who administers the Library under the guidance of those policies. As described in section 20 of the *Public Libraries Act*, the Library Board:
 - a) shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects our community's unique needs;
 - b) shall provide library services in the French language, where appropriate;
 - c) shall operate the library and ensure that it is conducted in accordance with this Act and the regulations;
 - d) may operate special services in connection with a library as it considers necessary;
 - e) shall fix the times and places for Board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept;
 - f) shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time;
 - g) shall make provision for insuring the Board's real and personal property;
 - h) shall take proper security for the Treasurer; and
 - i) may appoint such committees as it considers expedient.
- 4) Board members have a duty to act in the public interest, in accordance with the *Municipal Conflict of Interest Act*. Responsibilities to the Library should not compete with private interests or the interests of associated organizations.
- 5) If necessity warrants, rules and regulations outlined in these bylaws may be suspended for a specific reason. Any suspension will apply to a single occasion only and requires a vote of at least two-thirds of the entire Board.

Related Documents:

- ***Public Libraries Act***, R.S.O. 1990, chapter P44
- ***Municipal Conflict of Interest Act***, R.S.O. 1990, chapter M. 50
- **Council of the Town of Deep River**, By-Laws no. 452, no. 53-2014, and no. 34-2020.
- **Deep River Public Library Bylaws**, BL – 02 *Composition and Terms*, BL – 03 *Meetings of the Board*, and BL – 04 *Amendment of Bylaws*.